

Swiftpage

Quick Start Guide to:

Creating a Dynamic Group

A Dynamic Group is a group which automatically adds or removes contacts based on how they qualify against a specified criterion. This Quick Start Guide details the steps of creating a new Dynamic Group.

1. Go to www.swiftpage.com.
2. Enter your account details at the top of the screen and click Submit.
3. Once you are on the Swiftpage Connect Portal, click List Manager.



Swiftpage 
Connect

Template Editor  **Send Email** 

Reports  **List Manager** 

Call List  **Surveys**

Drip Marketing  **Social Sharing** 

Leads 

Account Management

Account Name
rs_121211_spe

UserID
rs_121211_spe

Service Level
Team

Drip Marketing Service Level
Free

Send Limit
100

Account Management

Edit User Profile

Manage Account

Upgrade Account

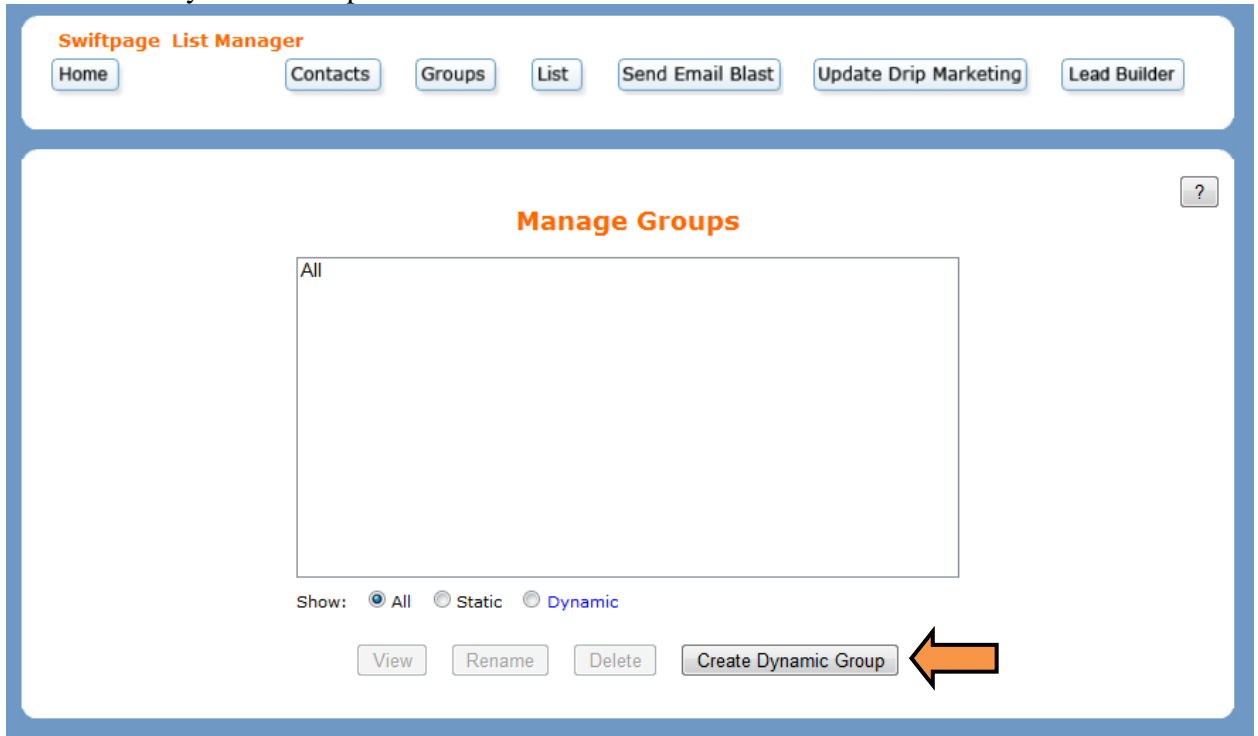
Support Information

Monday-Friday, 5:00am - 8:00pm EST
Phone: 1 (877) 228-8377
For international customers +1-303-978-1000
Email: support@swiftpage.com

4. Click Groups.



5. Click Create Dynamic Group.



6. Select the criteria and then enter a Group Name. Click Submit to finish creating your Group.

